

TUTORING LEARNING CENTER(TLC)

The Tutoring-Learning Center offers student-centered academic support across disciplines. In cooperation with staffs, the center provides peer-to-peer assistance through individual and small group collaboration.

The Tutoring-Learning Center staffs strive to maximize academic potential and promote student success and retention in a safe and welcoming environment. We adhere to the following views of learning:

- An inclusive environment is integral to a liberal education.
- Every student brings unique abilities to our center.
- Each discipline has a unique way of reading, writing, and learning.
- Learning is not generic; learning always occurs in a specific context.
- Active learning improves a student's ability to be successful and leads to student ownership of learning.
- Collaboration encourages the development of critical thinking and benefits both learner and peer educators.
- Training of peer tutors, consultants, and discussion leaders includes current learning theory and promotes ethical practices.

- Peer educators model successful learning strategies which encourage students to thrive in a course environment.
- Collaborative relationships with staff members are a vital component of our services.

TLC Mission Statement:

The Tutoring-Learning Center's (TLC) mission is to offer services, programming, and courses that promote student success in a collaborative and inclusive environment. The ultimate goal of the TLC is to empower students as they develop resiliency and successful habits in their fields of study and beyond.

Location: online

Schedule: Math & Sciences

1. DROP-IN TUTORING
2. GROUP TUTORING SCHEDULE
3. REQUEST ONE -ON-ONE TUTORING

Services: Math & Science Tutoring

Questions:

Is there something that we missed in preparing the Resources for the Tutoring Learning Center page? Let us know here and we will adjust the site as soon as possible.

(Optional) Please provide your name and email address if you are willing to have us reach out to you. This may be helpful when we need to ask for clarification or to have a conversation about why a certain resource cannot be included on this site.

Thank you for helping us to provide information regarding beneficial, up-to-date, and relevant technology resources to students!

TUTORING

LEARNIG CENTER (TLC) *APPLICATION.*

After you provide the information below, we will assign a tutor as quickly as we can.

Part 1 of 5 Student information

Last Name: _____

First Name: _____

Phone Number _____

Email _____

Alternate Phone _____

Block out hours you are **not available**. Include times that change from v
hours you leave, the better your chances of being
successful with your courses.

Day/Times	MON	TUE	WED	THU	FRI	SAT	SUN
8:00-9:00 a.m.							
9:00- 10:00 a.m.							
10:00- 11:00 a.m.							
11:00- 12:00 p.m.							
12:00- 1:00 p.m.							
1:00-2:00 p.m.							
2:00-3:00 p.m.							
3:00-4:00 p.m.							
4:00-5:00 p.m.							
5:00-6:00 p.m.							
6:00-7:00							

p.m.							
7:00-8:00 p.m.							
8:00-9:00 p.m.							
9:00- 10:00 p.m.							

Part 2 of 5: Course Request

Subject: _____

Online _____ Yes No

Part 3 of 5: Request Method

Is there a specific method you **DO** want to work with? Name:

Part 4 of 5: Read Program Policies and Sign Acknowledgement

To be advised to ALL students the following policies will be applied:

- A maximum of 3 hours per week of tutoring is provided. We will make any effort to accommodate your needs in different set of groups.

- After you and your tutor arrange a time and place to meet, it is your responsibility to show up for tutoring. **Tutors will not wait longer than 15 minutes** beyond the scheduled starting time.
- Students who do not show for a scheduled appointment will be charged for one hour by the Tutoring learning Center.
- Tutors are available to help you with problems with course content. They are not substitutes for lecture and **they will not do the work for you.** You must be prepared for your tutoring sessions, just as you should be prepared for class. This means reading your textbook, studying notes, and working through assignments and problems prior to meeting with your tutor. It would be helpful to have specific questions ready when you arrive at the tutoring session. Improvement should occur through a cooperative effort between you and your tutor.

I have read and understand the program policies described above:

SIGNATURE: _____

DATE: _____

Part 5 of 5: Submit Application

Please turn this form in to the Tutoring Learning Center office on the campus where you want to tutor as an email attachment.

Questions you have for the TLC team about the services and about teaching practices will be included in the FAQ section below.

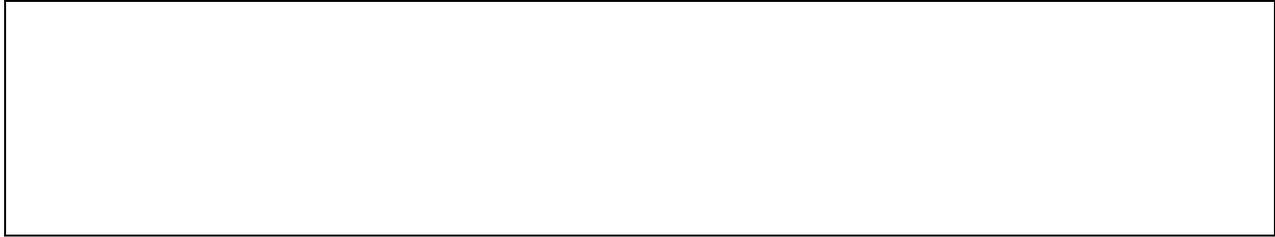
Did we miss something? [Please fill out this form](#), and we'll address it and get back to you as soon as we can.

Form

TUTORING LEARNING CENTER Please answer this question.

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